



C-73, Shree Shivkirti CHS, Chincholi Bunder Road, Malad (West)
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Career Objective: To obtain a dynamic position in finance that allows me to enhance my expertise in portfolio management, financial planning, and digital investment strategies while contributing to the company's success.

Education:

Post Graduate Diploma in Management (2024-26 Batch) - Pursuing
MKES Institute of Management Studies & Research
Specialisation: Finance
AICTE Approved 2 year Full Time programme

Bachelor's of Commerce - CGPA : 7.07 CGPA
MKES Khandwala College, Mumbai (March 2024)

- Relevant Coursework: Financial Accounting, Cost Accounting, Economics, Business Law, Principles of Management

Higher Secondary Education (12th) - Percentage : 74%
MKES Khandwala Junior College, Mumbai (May 2021)

Secondary School Education (10th) - Percentage: 75%
Infant Jesus School, Mumbai (May 2019)

Skills:

- **Technical Skills:** Excel, Word, Power Point, Tally (Basic), Canva
- **Soft Skills:** Leadership, Decision making, Quick learner, Problem-Solving, Team collaboration, Effective Communication
- **Languages:** English, Hindi, Marathi

Summer internship

Role - Finance Intern

Organisation - Investmind Financial Services

Duration - 1st May 2025 to 30th June 2025

Key Responsibility / Achievements -

- Gained hands-on experience in wealth management, mutual funds, insurance, and digital assets.
- Assisted in mutual fund distributor outreach across multiple cities using AMFI's database.
- Contributed to investor events and campaigns such as PIFAA and Bitcoin Pizza Day, managing invitations, logistics, and budgeting.
- Participated in insurance advisory and product training with PNB MetLife, learning client need analysis and policy pitching.

- Applied Excel tools for client segmentation, data management, and event tracking.
- Strengthened knowledge of financial markets, including equity sectors, mutual fund structures, and risk-return metrics.
- Enhanced communication, analytical, and time management skills through client interactions and campaign coordination.

Work Experience:

3A Financial Services Ltd Kandivali West

From May 2022 to Jan 2023

Quality Analyst

Sell unlisted shares to clients, give feedback, give training to newcomers.

Live Project

Project Title : Comparison Between REIT vs Direct Real Estate Investment

Duration : 1st January 2025 to 5th March 2025 A study comparing REITs and direct real estate investments in terms of risk, returns, and investor suitability.

Internship Project

S.H.A.R.E

25th November - 7th December 2024

As part of the SHARE project, I collaborated with the Mahamanav Baba Amte Seva Sansthan in Shrigonda and helped them in fundraising, giving solutions for their new project by suggesting solar panels, taught them excel and converted file entries into Excel and Word formats for their simplification, taught children basic things and give them sessions for benefits of studies.

Achievements:

- Completed online certificate course by Harvard Business Publishing Education.
- Completed certificate program on Smart Sustainability and Innovation by Rochester Institute of Technology, Dubai.
- Certificate course by NISM of Mutual Funds (Basic) & Equity Derivatives (Basic)

Extracurricular Activities:

- Management Premiere League (MPL):

Participated in a competitive event involving a treasure hunt, three CSR activities, and a team-based skit, demonstrating teamwork, problem-solving, and organizational skills.

- Volunteer – Job Fair:

Assisted in organizing and managing a job fair conducted by MKES IMSR for graduates from diverse colleges (pass-out years: 2021–2024). Contributed to coordinating activities, ensuring smooth operations, and providing guidance to participants.