

Rinkesh Manilal Suthar



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Career Objective: Aspiring finance professional pursuing PGDM in finance with a passion for investment banking, equity research, financial analysis, investment strategies, portfolio management seeking to get hands-on experience in the finance industry.

Education:

Post Graduate Diploma in Management (2024-26 Batch) - Pursuing
MKES Institute of Management Studies & Research
Specialisation: Finance
AICTE Approved 2 year Full Time programme

Bachelor of Accounting & Finance - CGPA: 9.42 CGPA
L. N. College, Mumbai (May 2022)

- **Relevant Coursework:** Financial management, Financial accounting, Economics.

Higher Secondary Education (12th) - Percentage: 60.15%
The Divine Image Junior College, Mumbai (May 2019)

Secondary School Education (10th) - Percentage: 50.60%
Jesus & Mary's English High School, Mumbai (May 2017)

Skills:

- **Technical Skills:** Financial analysis, Microsoft excel, Microsoft powerpoint
- **Soft Skills:** Team player, Quick learner, collaborative, flexible
- **Languages:** English, Hindi, Gujarati, Marathi

Internship Project:

MFONLINE (Bhaktmali Services- Mutual Funds and other financial products.)

Finance intern

1 May 2025 – 30 June 2025

- The role involves research and analysis of mutual funds and portfolio of clients and preparing report and provide insights in investment decisions.
- Prepared presentation, Fund notes, and knowledge material to enhance client awareness and decision making.
- Assisted in lead generation and onboarding new clients by identifying prospects, engaging with potential customers and supporting sales initiative.
- Gained Exposure in both investment research and onboarding customers practically.

Work Experience:

Pan Liner freight forwarders Pvt. Ltd. S V chemicals & co.

9 months

Coordinator

- Coordinating communication with vendors and clients to ensure smooth operations.
- Maintain a professional and positive relationship with clients to ensure satisfaction.
- Acted as a liaison between various departments such as inventory management, logistics etc.
- Provide administrative support to ensure to manage day-to-day office operations.

Academic Projects:

S.H.A.R.E

Vatsalya Mandir Balashram, Oni:

24th Nov 2024 to 7th Dec 2024

Transforming the data from manual processes to digital systems aiming to streamline operations, data accuracy and real time access to data.

Outcomes: improved efficiency, transparency and also supports decision making, and efficient utilization of resources.

Achievements:

- NISM-Series-V-A: Mutual Fund Distributors Certification Examination
- NISM Series (VIII) Equity Derivatives Examination

Extracurricular Activities:

- Volunteer at Robin Hood Army, contributed to teach and serve the needy from the economically backward class of the society from 3 years, etc.